



SOUTH DAKOTA STATE UNIVERSITY

Alumni Mentor Program

Alumni Mentor Program Agreement

The Alumni Mentor Program Agreement provides guidelines for a successful mentoring experience. We ask both the student and mentor to read and discuss the agreement. After reading through the agreement, both parties must sign and date the form.

We (the student and mentor) agree to:

- Handle all matters covered in the mentor relationship with respect and confidentiality.
- Be prepared and arrive on time for mentoring sessions.
- Cancel and/or reschedule mentoring sessions at least 24 hours in advance.
- Display a positive attitude during all mentoring sessions.
- Be prompt in responding to contact attempts, and return emails, messages, and phone calls within 24 hours.

We understand:

- It is the student's responsibility to schedule future appointments with the mentor.
- The student and mentor must meet a minimum of 1 hour per month. It is up to each pair to decide if they would like to meet more than the minimum requirements.
- The mentor may consult the Alumni Association to discuss mentoring strategies that may help enhance the student's experience.
- The mentor may direct the student to university resources when deemed necessary.

By signing this agreement:

- We acknowledge that as participants in this program, we may encounter unforeseen challenges or obstacles. We agree to approach every experience as an opportunity to learn and grow.
- We understand that participation in the program does not assume access to internship and/or employment opportunities. These opportunities may arise, but this is not an expected outcome of the program.
- We understand we are committing to the spirit of this program. By participating, we are making every effort to help the student take the next steps in their growth as a professional.

Student Printed Name: _____ Student Signature: _____ Date: _____

Mentor Printed Name: _____ Mentor Signature: _____ Date: _____

Please email the signed agreement to travis.jensen@statealum.com.